Computing

Lesson 2: Quick Calculations

Spreadsheets

Halima Bhayat

Materials from the Teach Computing Curriculum created by the National Centre for Computing Education



Task 1 Calculation practice

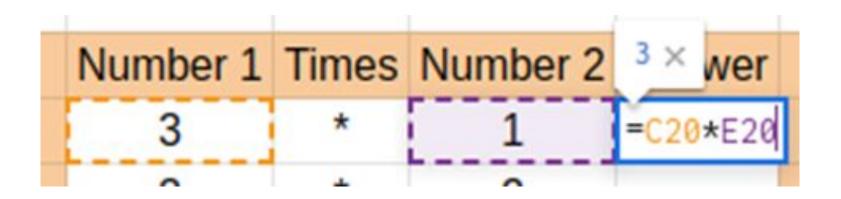
JX			10			100
	А	В	С	D	E	F
1						
2						
3						
4						
5		Question number				Your answer
6		1	14	•	7	
7		2	179	+	56	
8		3	625	743	341	
9		4	8		77	
10		5	764	/	4	
11						



Your first formula?

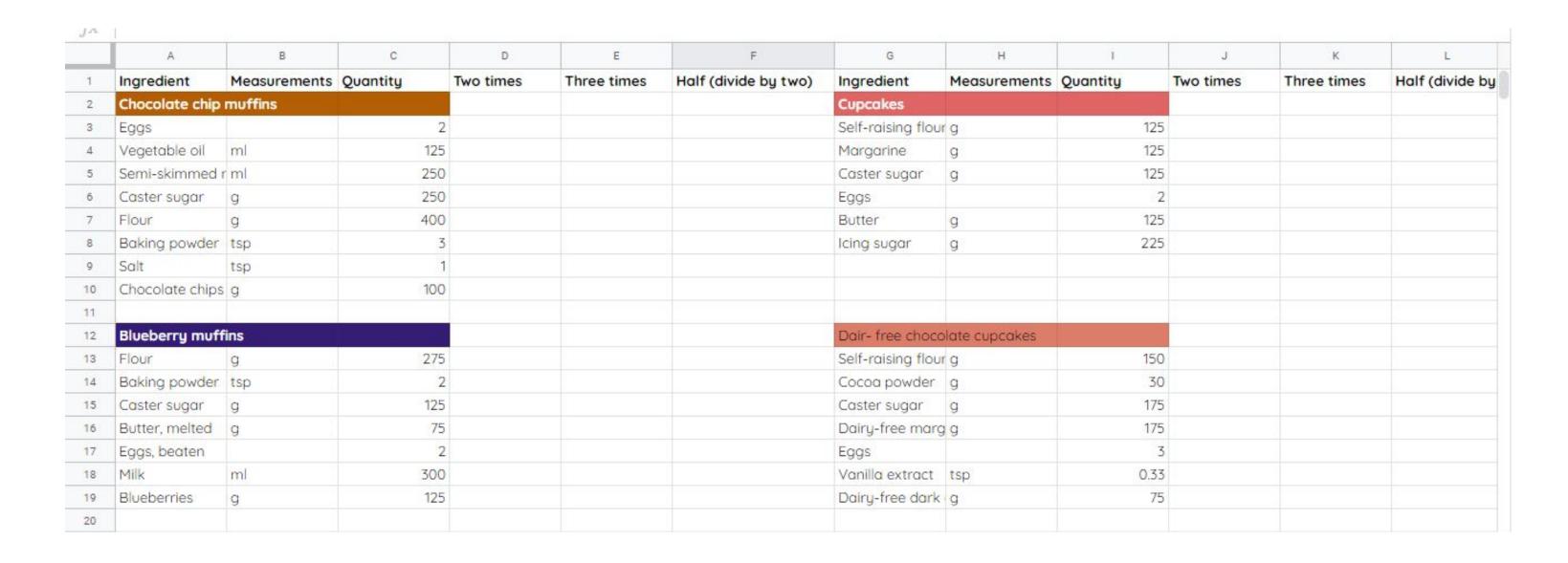
- A formula always starts with the = symbol
- Symbol for multiplication: *
- Symbol for division: /

For Task 1 can you enter formulas in column F to work out answers for Question 1 to 5?





Task 2 Cake recipe





Autofill

- What is it and why is it needed?
- Look for the little square on the bottom right corner of a cell.

Task 2 - Create a formula which can double or divide a quantity and uses an autofill.

Save your cake recipe spreadsheet, you will need this again in lesson 4

1	2	
2	2	
3	2	
4	2	
1	3	
2	3	
3	3	
4	3	

