

Computing

Lesson 3: Initiate and Plan a Project

IT Project Management

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¹ *Materials from the Teach Computing Curriculum created by the National Centre for Computing Education*



Task 1: Fill in the blanks

The first stage of any project management method is known as the _____ stage. As it is important to understand what the client wants, you will initially _____ the project brief.

Once this has been completed, the user _____ and _____ can be identified. These are formally presented in a _____ report that also includes a risk assessment table. This table includes the identified risk, how likely it is to occur, and how to _____ against it.

requirements

analyse

mitigate

constraints

feasibility

initiation



Task 2: Aims and Objectives

The primary aims of the project are:

Integrated system

Create a workbook, using Google sheets, that has a homepage with links to:

- Stock in store
- Reorder prompts on same sheet
- Running costs
- Dessert costs
- Daily sales
- Daily, monthly, and annual profit/loss

Dessert selection tool

Advertising posters



Task 3: SMART goals

SMART goal	SMART target
Using the ingredients listed on the project brief, create a stock control sheet for the workbook.	S, M, A, R



Task 4: Plan the poster designs

Define these three areas, then design two alternative posters

Poster purpose

What is the poster for?

Target audience

Who is the poster for?

House style

What graphics are you going to include?
(See next slide)



Task 4: Plan the poster designs

For House Style, these are the graphics that have been provided:



Credit all: Pixabay

